



MILLBROOK SOUTH CAVAN PUBLIC SCHOOL

47 Tupper Street, Millbrook, Ontario LOA 1G0
Phone: 705-932-2789 Fax: 705-932-9013

Located on the Traditional and Treaty Lands of the Mississauga First Nations



Principal: Janice Mackenzie, 705- 932-2789, janice_mackenzie@kprdsb.ca

Vice Principal: Marie Elliot, 705-932-2789, marie_elliott@kprdsb.ca

Superintendent: Peter Mangold, 1-877-741-4577 ext. 2012, peter_mangold@kprdsb.ca

Trustee: Angela Lloyd, 705-939-6967, angela_lloyd@kprdsb.ca

School Council Chairperson: Dan Horner, 705-932-5509, dan.horner1@outlook.com

"Together we learn and celebrate success."

Mission Statement: To enable students to succeed today and build a positive tomorrow.

September 2018

A message from the Principal...

Many thanks to all of the children, parents and community members who have made me feel so welcome. This is obviously a fantastic community – when I tell folks in the Peterborough area that I'm working at Millbrook they all tell me "YOU'RE SO LUCKY!" I agree fully.

A bit of background - I have worked for this board (and the former PCBE) for almost 30 years. I've taught almost all grades from JK to grade 8, worked as an Assessment Consultant and an Instructional Coach, was Vice Principal at Queen Mary PS in Peterborough and Chemong PS in Bridgenorth before becoming Principal at Warsaw PS for the past 4 years. I have three children who are all attending TAS in Peterborough. We live on a Christmas Tree farm that was originally run by my parents – both of whom were also teachers in the former Peterborough County Board of Ed. Some of you may have come to the tree farm and had a ride on the hay wagon!

Now that I'm here at Millbrook I am concentrating on getting to know people. Learning names is not my strength, so please be patient! I'm very interested in listening to what you love about Millbrook and what you have concerns about. Certainly I've already chatted with many parents about safety at the school (in particular about drop off / pick up changes and parents on the yard). Change is hard, I can appreciate that. Ultimately we all want a safe school, and that is the reason for all changes. Give me a call or send me an email any time. I truly do care about what you are thinking.

I look forward to meeting you at Open House on the 13th!

A message from the Vice Principal...

I am so excited to be back for my 4th year at Millbrook after a refreshing summer with family and friends. I started my summer with an exciting trip to Italy, my first time in Europe was an amazing experience and I can't wait to return. Janice and I have been working throughout the summer to plan an exciting year ahead.

As always we will hold student achievement and wellbeing at the forefront of all our work. It is going to be a great year!

Staffing for the 2017 - 2018 School Year:

Kindergarten – Wilma Armstrong (Teacher), Kayla Ingram (Early Childhood Educator)
Kindergarten – Shari Little (Teacher), Kate Toms (Early Childhood Educator)
Kindergarten – Ed Schroeter (Teacher), Katherine Benz (Early Childhood Educator)
Kindergarten – Jenny Todd (Teacher), Tracy Parker (Early Childhood Educator)
Kindergarten - Tracey Dunford (Teacher), Stephanie Kubica (Early Childhood Educator)
Grade 1 – Heather Morton
Grade 1 – Karen Hunter
Grade 1/2 – Carrie Ray
Grade 2/3 – Melanie Thomson
Grade 2 Debbie Kroesen / Carolyn Rumble*
Grade 3 M – Autumn Landry*
Grade 3 – Emily Sturgeon
Grade 3/4 – Erica Martin
Grade 4 – Jill Parish
Grade 5 – Martha Siberry-Monti
Grade 5 - Katrina Manis*
Grade 5/6 – Chelsey Maxwell
Grade 6 – Christina Belk
Grade 6/7 – Robin Taylor-Schlieker
Grade 7 – Lisa Noble
Grade 8 - Mike McNamara
Grade 8 – Bonnie Cook*
Special Education – Leslie Gutsole-Floyd, Michael Jessop
Core French – Debra Falkenberg, Marie Hill
Embedded Math Coach - Debbie Kroesen
Planning Time/Library – Alice Bickle
Planning Time/Primary Physical Education – Marie Elliot
Planning time – Michael Jessop, Julie Madill, Neisha Macdonald
Reading Recovery and Planning Time – Melanie Martin
Educational Assistants – Debbie Leach, Mary Schuur, Katie Bedore
Child and Youth Worker – Deanne Casey
Head Secretary – Shari de Wolde
Assistant Secretary – Paula Whitney
Head Custodian – Trish Terryberry
Evening Custodian – Terry Hoey
Vice Principal – Marie Elliot
Principal – Janice Mackenzie



You will notice that there are a few teachers who are filling in for Millbrook staff. *
Jeannette Spicer (Gr 3) took on the role of Math Consultant within the Board for the year. Jenn Gemmiti (Gr 5) is on maternity leave and is expected back in March 2019. Louise Lunn (Gr 8) is on a medical leave. Debbie Kroesen is our “embedded math coach”, and will be working 1/2 time as math coach and 1/2 time teaching Grade 2.

Janice Mackenzie (Principal) and Marie Elliot (vice principal) will share responsibilities in our school office supporting students, staff and families. Marie will be increasing her VP time to full time (from 60%) for a few months while we absorb many new families who are moving in. We expect to have someone in place by September 12.

School Hours:

7:55 a.m. Yard Supervision begins (this is 5 min earlier than last year)
8:10 - 9:50 First Block of Instructional Time
9:50 - 10:10 K – 3 = Outdoor Time, 4 – 8 = Eating Time
10:10-10:30 K – Grade 3 = Eating Time, 4 - 8 Outdoor Time
10:30-12:10 Second Block of Instructional Time
9:50 - 10:10 K – 3 = Outdoor Time, 4 – 8 = Eating Time
10:10-10:30 K – Grade 3 = Eating Time, 4 - 8 Outdoor Time
12:50-2:30 Third Block of Instructional Time
2:30 Dismissal (yard supervision stops once the school buses have left)



Ensuring a Safe School:

Life Threatening Allergies

Within our school community, there are several students who have a potentially life-threatening allergy (anaphylaxis) to foods, predominately to nuts, including peanuts and tree nuts (e.g. almonds, cashews, hazelnuts, pistachios etc.).



Please DO NOT SEND nuts, peanut butter or products with nuts listed in the ingredients. KPR's policies do allow for the use of Soy Butter as an alternative for lunches and snacks at school. If you would like to use Soy Butter in your child's meals at school, we ask that you clearly label it.

Absences

When your children are not going to be attending school or are going to be late for the start of the school day, it is important that the school is made aware of this. KPR uses School Messenger to notify the school of an absence. You can do this by using:

- the Mobile App (pictured to the right)
- calling 1-844-434-8119
- logging in to your computer and going to studentabsence.kprdsb.ca



Arriving Late / leaving Early

If your child is late for the school day or if you need to pick up students early prior to dismissal, buzz in through the front door and come to the office to sign your child in/out on the clipboard on the office counter.

Parents and visitors are not permitted to enter the playground, halls or classrooms during school hours (from 7:55 - 2:30) unless they are signed in at the office as a volunteer. Thank you for your support in this. We are a growing community and it is becoming more difficult to identify people in and around the school.

Different Routine After School

If your child is travelling home in a manner other than their normal pattern (e.g., walking to a friend's house, being picked up by a relative or parent of a friend), a note is required. **Please provide this information in writing ahead of time as opposed to calling the school.** Our school office is a VERY busy place at the end of the school day and at times, it is really challenging to ensure that students get these messages. We do understand that emergencies occur and will do our best to pass on changes in plans when needed in emergency situations.

Medication at School

If your child requires medication on a daily basis at school, in accordance with KPR's policy, a form must be filled out and the medication remains in the school office for administration. The only exception to this is puffers (Ventolin) which may be kept with the child (with parent's permission) in accordance to Ryan's Law (enacted in 2015).

Emergency Medical Plans

If your child has a life threatening medical condition, a Plan of Care will be created with the family and regularly reviewed with all school staff to ensure we understand how to appropriately respond in a medical emergency. (The Plan of Care replaces the Individual Emergency Response Plan. They are very similar.) If your child had an IERP last year we will be contacting you to create a Plan of Care. If you are new to the school and your child has a life threatening medical condition, please contact the office.

Police Checks for Volunteers:

We love volunteers! If you are interested, please fill out the “Care to Volunteer?” form in this September newsletter package. Thanks!!

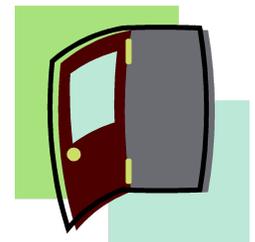
In order to volunteer you must have a Police check done and on file at the office. This must be done each year. It covers Criminal Background Check, Vulnerable Sector Screening and Pardoned Sexual Offender Database. We will have the necessary forms at the Open House. You will need to go to the Peterborough Police Station or the OPP Peterborough Station (depending on your address) with 2 pieces of photo identification.



Safe Welcome Program

KPR, as well as ALL school boards across Ontario, is involved in the Safe Welcome Program, with funding from the Ministry of Education. We have front door security systems and locked doors. The security systems include a camera and intercom, connected with the school offices. Parents and visitors will be “buzzed in” by office staff, who will release the door lock from inside. We ask that when you come to the school, you come directly to the office. Other outside doors to the school will remain locked during school hours.

We understand that this approach may cause some inconvenience; however, the safety of our students is our highest priority.



The side door beside the North parking lot will be open before and after school to allow for the drop off and pick up of children from the before and after school programs. Compass Child Care Services use the door beside the Child Care in the South parking lot.

Student Verification Forms

These have been sent home and need to be returned asap. Please carefully review the information included.

- Cross off any inaccurate information (e.g., previous school names)
- Correct the information as necessary. Doing this in colour or using a highlighter to identify changes is really helpful.
- Update all emergency contacts, medical issues and custody status. It is critical that the school have the most current information to ensure the safety of your child.

Note that Health Card numbers are not recorded in the student database and the Immunization Record Information is not used (any issues with student immunization are handled directly by the local Health Unit).

Milk Program:

Chocolate or white milk are available for purchase and are delivered by teams of students at our second nutrition break. The cost is 80¢ / carton, for either white or chocolate.

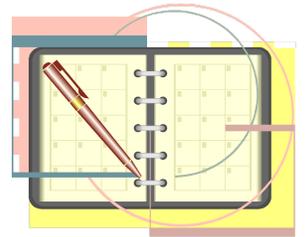


We are offering milk on Mondays, Wednesdays and Fridays this year. We are a growing school and would have to buy a new fridge to accommodate the milk we'd need for all five days - and we don't have space for another fridge! We figure that this is a reasonable solution.

This school year we will continue to use a pre-order program for our milk sales. Please see the order form for September/October that will come home in the near future. We encourage families to use School Cash Online rather than send cash. If you are unfamiliar with School Cash Online you can chat with an expert on Open House night - she will be in the foyer and will be able to get you set up. Or you can Go to <http://kprdsb.schoolcashionline.com> to register.

Student Agendas:

These are provided to all students in Grades 1 through 8. They have a plastic pouch in the front that is handy for sending things between home and school. To help offset the cost of the agendas, we are asking families to contribute \$8.00 per book towards this important communication tool. The remaining costs are paid for through the school budget.



The agenda is a good organizational tool for students and is also a good communication device between home and school. When used in conjunction with Edsby we are helping our students to learn skills related to time management, meeting deadlines and taking responsibility for their work.

Keeping in Touch:

There are many ways that we will be keeping in touch with you this school year. It is our hope that by having a variety of communication tools available, you will feel like you have a very good understanding of what is going on in your child's classroom and in the school at large. Here are some of the ways that we will keep in touch:



- Our school website <https://millbrooksouthcavan.kprdsb.ca/>
- Edsby (Not connected? Let us know and we will send you another invite.)
- Twitter @MillbrookSCavan
- Class newsletters, SeeSaw, or Edsby Class Groups (depends on the class)
- eventually Instagram too (which will be a closed group, by invite only)
- monthly newsletter (via email or paper copy)
- weekly "All in a Week" - a 1 page newsletter sent only via email through School Messenger (no paper copies)
- phone messages through School Messenger (as needed)

On your child's verification form you have the option of receiving the newsletter via a paper copy or through an email to your home. If you would like an electronic copy, please provide us with your most current email address.

Edsby:

All schools in the Kawartha Pine Ridge District School Board continue to use Edsby as a means of communication between home and school. This is an online communication system that allows parents to connect with school staff, learn about school activities and be involved in the school lives of their children.



In order to be invited to Edsby we must have your current email address. New accounts or accounts requiring changes to email addresses may require a few days to process.

Questions about Edsby can be answered at Open House. We are fortunate to have one of KPR's experts, Eirin O'Neill join us on that night. She will be set up in the foyer.

Hot Lunch Program:

We are very fortunate to have an amazing School Council who organize Hot Lunches for the children! All of the Hot Lunch programs do follow the guidelines in the Nutrition Policy put in place by the Ministry of Education. Similarly, we follow these Nutrition guidelines when planning and serving food for our Breakfast Program.



All of the profits raised through our Hot Lunch programs are used to make purchases for our students. The profits generated by each class are returned to that class for staff to make purchases for the group.

If you are interested in helping out, please indicate your interest on the volunteer form that is included with this newsletter.

More information about Hot Lunches will be coming home soon. Stay tuned!

Transportation Information for the 208-2019 School Year:

With our growing enrolment, we now have ten bus routes that serve our school. Please see the list below for current information:

Route Number	Bus Company	Driver
550 A (Turtle)	Century	Becky
580 A (Peacock)	Student Transportation of Canada	Lori
672 A (Dog)	Century	Angella
673 A (Polar Bear)	Donnelly	Al
674 A (Whale)	Student Transportation of Canada	Reg
675 A (Frog)	Campeau	Gord
676 A (Ladybug)	Student Transportation of Canada	Debbie
677 A (Buffalo)	Student Transportation of Canada	Brian
678 A (Moose)	Campeau	Esther
679 A (Kangaroo)	Century	John

Please remember that all inquiries about transportation are directed to STSCO (Student Transportation Services of Central Ontario). No decisions related to transportation requests are made at the school level. www.stsco.ca 705-748-5500



Marie Elliot, our VP, meets our school buses and sends them off at the end of the day. She and Ms. Mackenzie work with the drivers to ensure good behaviour on our bus routes.

Lockers:

Some of the students at our school will have access to lockers to store their personal belongings. We are encouraging all of the older students who have a locker to use a lock with it. For our students in Grades 2 through 3 we do not recommend a lock as they are often challenging for younger students to use.



In order to assist with this, some locks will be available for sale from the school office at a cost of \$5.00 We have:

- the regular “3 number locks”
- “1 number locks” similar to a regular lock, but only one number needs to be remembered for the combination. These have been helpful for younger students.

Please consider this in terms of keeping personal electronic devices safely stored.

Upcoming Events:

Jimmy Chapman

Once again we are thrilled to have Jimmy Chapman working with the Junior students on their dancing skills. He is a super energetic, fun loving and talented man - who truly loves breakdancing and teaching it to the kids. He will be here for 4 dates:

- Friday September 7
- Friday September 14
- Friday September 21
- Monday September 24



This experience is being paid for in equal parts by School Council & the school budget.

School Sports for September

Our first tournaments of the year are in soccer.



September 20th is the Junior tournament.

- Miss Bickle will be taking 2 mixed soccer teams.

September 24th is the Intermediate tournament.

- Mr. McNamara is taking 1 mixed soccer team.

We are so grateful for Mr. McNamara and Miss Bickle for coaching soccer!

Other Sports Teams Starting Practices in September

The Cross Country meet for our region is on October 3rd at Nicols Oval in Peterborough. Students who do well will move on to the KPREAA meet on November 1st at the Fleming Fields.

Flag Rugby for both Junior and Intermediate will start in September. Tournaments are in October on the 24th for Junior and 25th for Intermediate.

Photographs

Once again we are using Edge Imaging for our school photos. Photo day is Thursday September 27. Retakes will be on Friday November 2nd.

Junior Trip to The Escape Maze

On Tuesday September 25th all of the Junior classes will be going on a trip to the Escape Maze on Bensfort Road. Permissions will be sent home soon with all of the information.

School Council Meetings and Election

The first meeting will be held on Monday September 10, 2017 at 6:30 p.m. in our school library. Child care services will be provided at all meetings for School Council. We will be working on some plans for Open House as well as our Hot Lunch Program.



Elections for the Millbrook South Cavan School Council for the 2018 – 2019 school year will be held on Monday October 1, 2018. Information and details will be sent home in a flyer from School Council. All are welcome to attend!

For more details, contact the current chair of our school council, Dan Horner at dan.horner1@outlook.com or speak with a current member of our school council.

Millbrook South Cavan Open House

Thursday September 13, 2017

5:30 p.m. – 7:30 p.m.

Visit our current classrooms and meet the school staff

Enjoy a BBQ from the Millbrook and District Lions Club

Meet our School Council

We hope that you can join us!



Terry Fox Walk/Run

September 26 Toonies for Terry Walk/Run - Watch for more information!

**Be sure to watch for our “All in a Week” emails.
They will come out on prior to each new week and give you quick updates.
They come to you through School Messenger.**

If you haven't received one, please check your "junk" and if it's not there, contact the office and we will get it sorted out for you.